

**Mar-18**

**Corporate Projects Scrutiny Committee (CPS)**

**2017-18 Draft Work programme**

<b>Subject Matter</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>
Leisure Strategy	Workstream 1 - Review and Options work and report to Community, Health & Housing Committee. Update report to CPS Committee 25.09.17.			Workstream 1 - Report to CPS Committee 21.11.17. Report to Community, Health & Housing Committee 04.12.17			Workstream 2 - Review and Options work and report to Community, Health & Housing Committee.		
Scope	1. Review the approach to the delivery of the Leisure Strategy. the outcome of the consultation with residents and visitors on options of new activities for King George's Playing Fields.								
<b>Detailed timeline</b>									
1. Working Group Meeting - 06.11.17									
2. Leisure Development Presentation - 06.11.17									
3. Leisure Development Presentation - 16.11.17									
4. Report to Projects Corporate Scrutiny Committee - 21st November 2017									
5. Working Group Meeting - Date to be finalised - Leisure Strategy agreed at 5th March 2018 Community, Health & Housing Committee 04.12.17. Report to follow at P,P&R Committee 12th March 2018.									

Subject Matter	July	August	September	October	November	December	January	February	March
Town Hall	Review and Options work. Report to Policy, Projects and Resources Committee. Update report to CPS Committee 25.09.17.						Members Working Group to review draft request system and process.		Report to Committee
Scope	1. Review of Customer Services delivery during redevelopment of the Town Hall. 2. Review of Members request system and process.								
<b>Detailed timeline</b>									
1. Report to Corporate Projects Scrutiny Committee 25th September 2017									
2. Working Group Meeting to review Members draft request system and process - date to be finalised.									
3. Working Group to meet (date to be finalised) before reporting back to Committee									

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Town Centre						Review work		Consult on Design Guide	
Scope	Review content of Design Guide Consultation responses.								
<b>Detailed timeline</b>									
1. Working Group Meeting - 06.12.17									
2. Working Group Meeting - 23.01.18									
3. Town Centre Guide due by 31.03.18									
4. Public consultation - To be finalised.									

Subject Matter	July	August	September	October	November	December	January	February	March
Local Development Plan					Review work				Report to Committee
Scope	1. Review the Council's Plan making process as required by the National Planning Policy Framework (NPPF). Review efforts to ensure that necessary cooperation on strategic cross boundary matters have been made. Review subjects and issues covered by LDP evidence base to ensure it is appropriate and proportionate.								2. 3.
<b>Detailed timeline</b>									
1. Working Group Meeting 28.11.17									
2. Working Group Meeting 19.12.17									
3. Working Group Meeting 09.01.18 - Housing Evidence Focus									
4. Working Group Meeting 30.01.18 - Infraststructure Delivery Plan focus									
5. Working Group Meeting 20.02.18 - Cancelled									
6. Working Group Meeting 13.03.18									
7. Report to Corporate Projects Scrutiny Committee - July 2018									

Subject Matter	July	August	September	October	November	December	January	February	March
Performance and Formal Complaints					Review work	Report to Committee	Review work		Report to Committee
<b>Detailed timeline</b>									
1. Working Group Meeting - 27.11.17									
2. Report to Corporate Projects Scrutiny Committee - 11th December 2017									
3. Working Group Meeting - 28th February 2018 - Cancelled due to extreme bad weather									
4. Report to Corporate Projects Scrutiny Committee - July 2018									

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Community Safety Partnership									Report to Committee
<b>Detailed timeline</b>									
1. Report to Corporate Projects Scrutiny Committee - 19th March 2018									

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Emergency Response Plan and Procedures				Review work	Review work	Report to Committee			
<b>Detailed timeline</b>									
1. Working Group Meeting - 4th October 2017									
2. Working Group Meeting - 30th October 2017									
3. Report to Corporate Projects Scrutiny Committee - 11th December 2017									
4. Working Group Meeting - May 2018 - date to be finalised									